

WERRINGTON PARISH COUNCIL
MINUTES OF MEETING HELD MONDAY 11th DECEMBER
AT WERRINGTON VILLAGE HALL



PRESENT

J Morrison (Vice Chair), N Meakin,
Cllrs C Brownsword, J Fryer, L Ibbs, K Griffiths, P Brown,
G Keiher-Knapper (Deputy Clerk)
Also in attendance was District Cllr P Hughes

APOLOGIES

Cllrs B Hughes, D Normington, S Hill, D Brindley, P Nixon and
Zoe Grindey (Clerk)

There were 3 members of the public present.

The Chair opened the meeting at 1915 hrs.

127/23 PUBLIC QUESTION TIME

No comments.

128/23 APOLOGIES

Reasons for apologies were given. Cllr B Hughes – no accepted, Cllr S Hill – accepted,
Cllr D Normington – not accepted, Cllr P Nixon – accepted, Cllr D Brindley – accepted,
Mrs Z Grindey – not accepted.

129/23 DECLARATIONS OF INTEREST

There were no declarations of interest.

130/23 REGISTER OF INTERESTS:

Councillors were reminded to maintain their register of interests.

131/23 ACCURACY OF MINUTES:

The minutes of the following meeting were reviewed for accuracy.

- a) Minutes of the meeting held 13th November 2023

Cllr K Griffiths proposed that the minutes be approved. This was seconded by Cllr C Brownsword and carried.

132/23 ACTION PLAN:

The action plan was reviewed and updated.

It was agreed that the Deputy Clerk to:

- Forward Cllr R Wards actions and request an update.
- Look into Parish Councillors ID cards.
- Further investigate the process for an additional litter bin at the bottom of Ash Bank Road.
- Ask planning why the Parish Council was not informed about planning application DOC/2023/0035 for a dropped kerb and relocation of a bus stop.

It was requested that the Clerk updates the Parish Councillors on the following action points ahead of Januarys Parish Council Meeting:

- Formal complaint to the bank and requesting updated signatories.
- Email addresses for Councillors and updating the website with the Council email addresses.
- Collate all emails to developers since 15th June 2023 and request advice from Staffordshire County Council Legal and add the update to January 24 as an agenda item.
- Quotes for Meigh Rd signage to be added to January 24 agenda for approval.
- Moorside Student Council setting budget agenda item to add to January 24 agenda item.
- Werrington Primary School £750 to be added as an agenda item for January 2024

Cllr B Hughes (Chair) requested to arrange police meeting with Mark Barlow of Staffordshire Police ASAP.

Cllr P Brown arrived at 1935hrs

133/23 ACCOUNTS:

The following were reviewed:

- a) November Bank Reconciliation and payments and receipts list (circulated via email)
- b) December part payment schedule (circulated via email)

Cllr K Gritths proposed that the November Bank Reconciliation, payments and receipts list were approved. This was seconded by Cllr P Brown and carried. Cllr N Meakin abstained. Cllr C Brownsword proposed that the December payment schedule be approved. This was seconded by Cllr J Morrisson and carried. Cllr N Meakins abstained.

134/23 STAFF REPORTS:

- a) The Clerk was not in attendance.

- b) The Deputy Clerk provided an update.
 - No games have been played at the sports ground due to the weather and ground conditions. Awaiting CCTV appointment.
 - Applied for a grant towards the cost of the SIDs poles.
- c) Village Warden's report – not in attendance

135/23 HIGHWAYS WORKING GROUP:

To meet in January 2024.

136/23 HOUSING DEVELOPMENT WORKING GROUP:

Clerk to collate all emails to the developer and share with Cllr N Meakins then request SCC Legal advice.

Cllr P Brown to draft a letter to the effected residents this week and pass around Councillors for approval. The letter will request one last time for their evidence of how they have been negatively effected by the development, as without this evidence the Parish Council can not support the residents. Evidence to be emailed or handwritten evidence delivered to Cllr J Fryer at the library. First week of January the evidence will be collate and shared with the Parish Council to be discussed the next steps as an agenda item in January 24.

The Deputy Clerk is to request any relevant updates from Cllr R Ward from his involvement with the residents' complaints.

137/23 ANTISOCIAL BEHAVIOUR (ASB) WORKING GROUP.

Next meeting Tuesday 16th January 2024 at 0930hrs.

138/23 CHRISTMAS CELEBRATIONS

Christmas Celebrations and Remembrance are to be on the Annual Meeting of the Council in May where a decision is to be made to allow sufficient time.

Deputy Clerk to put Christmas lights in the notice board.

Werrington Primary School Christmas books to be an agenda item for approval in January 24.

139/23 GRANT APPLICATION

- a) Crossroads Cafe
- b) GEM Dance

The Parish Council were very concerned that the applications were not available to view and discuss and requested that the Clerk makes contact with both applicants and apologises and requests re submissions to be automatically shared with the Parish Councillors ahead of Januarys meeting.

140/23 ALLOTMENTS

Cllr K Griffiths informed the meeting that the tree works is due to take place at the beginning of January also creating a wildlife corridor. Cllr K Griffiths also informed the meeting that a plot holder had taken it upon themselves to start the tree works which must stop.

Deputy Clerk to draft an annual allotment maintenance schedule to prevent the allotments ever deteriorating again.

Also the allotments is to be a monthly agenda item where the monthly allotment inspection is shared and discussed.

141/23 CHRISTMAS WORKING HOURS

The Clerks are required to work until week ending Friday 22nd December.

Monday 25th December to Friday 29th December

Two Bank Holiday leave to be submitted and monitor phones and emails for the rest of their working week.

Monday 1st January Bank Holiday submitted for annual leave normal work week commences

Tuesday 2nd January 2024.

142/23 TREE PLANTING AND MEIGH ROAD PLAYING FIELDS

Cllr K Griffiths said that it was asked in the November meeting to find out why Birch Trees and if there if the organisation will continue to manage their growth removing the self setting element.

It was decided to not go ahead with the 9th January without this information.

143/23 WERRINGTON BOWLING CLUB

The Clerk is to share the response from the insurance company reference allowing blue badge holders to drive to the bowling club once received.

The bowling club were advised to contact SMDC planning with regards to their planning question.

The Deputy Clerk will contact SMDC reference advice about legalities, funding and risk assessing full

144/23 CORRESPONDENCE

The Parish Council were all in favour that that anonymous letters will not be responded to.

145/23 OFFICER SAFETY

Deputy Clerk to produce a draft Lone Working Policy.

Deputy Clerk to request Parish Councillor ID from District Council.

Meeting room layout should now change for the councillors chairs to be by the doors.

146/23 COUNCILLOR UPDATES/ITEMS

a) Complaint regarding dogs at Meigh Road Playing Fields

Deputy Clerk to write an article to go into Village Life and Facebook page as it is not a District Council responsibility when it is Parish Council Land.

Cllr N Meakins informed the meeting that the new development is now 50% complete so we should be able to claim 50 % S106 monies. It was agreed to have this as an agenda item in January 2024. Deputy Clerk agreed to contact SMDC as the process for S106 has changed and request the updated policy.

CONFIDENTIAL ITEMS (PUBLIC AND PRESS EXCLUDED) – The remaining members of the public left the meeting.

147/23 FOOTBALL ASSOCIATION GRANT

Been completed and submitted to the Clerk for signature and returning.

122/23 QUOTE FOR ADDITIONAL CCTV CAMERA

The Parish Council agreed the quote from either S106 or Precept funding the project. However more information is required with regards to the pole height and its location for the January meeting.

123/23 SECTION 106 FUNDING

This Parish Council have not been updated. Clerk to share all updates with all Councillors moving forward.

124/23 BOTTOM ENTRANCE TO MEIGH ROAD PLAYING FIELDS

The Clerk has been in contact with Mr Fradleys office to confirm ownership.

Meeting Closed at 22:00

DATE OF NEXT MEETING IS 8TH JANUARY 2023