

WERRINGTON PARISH COUNCIL

**MINUTES OF THE ANNUAL MEETING OF THE COUNCIL
HELD TUESDAY 4TH MAY 2021
VIA ZOOM**



PRESENT:

Cllrs B Hughes, J Morrison, S Hill, D Brindley, T McNicol, D Normington, L Ibbs
Zoë Grindey (Clerk), Gemma Keiher-Knapper (Deputy Clerk)

APOLOGIES:

None

Six members of the public were present

Cllr B Hughes as the current Chair opened the meeting at 18:35

AMC001/21 ELECTION OF THE CHAIR OF THE COUNCIL

Cllr J Morrison nominated Cllr B Hughes. This was seconded by Cllr D Brindley and resolved.

Cllr B Hughes continued as Chair of the meeting.

AMC002/21 ELECTION OF THE VICE CHAIR OF THE COUNCIL

Cllr D Brindley nominated Cllr J Morrison. This was seconded by Cllr S Hill and resolved.

AMC003/21 ACCEPTANCE OF OFFICE

The Acceptance of Office forms for the positions of Chair and Vice Chair will be signed and witnessed.

AMC004/21 APOLOGIES

There were no apologies.

AMC005/21 REVIEW OF DELEGATION ARRANGEMENTS

It was agreed that current delegation arrangements for committees and the Clerk will remain the same.

AMC006/21 TERMS OF REFERENCE

It was agreed that the terms of reference for committees will remain the same.

AMC007/21 EXISTING COMMITTEES AND PANELS

- a) Planning Committee – Cllrs J Morrison, B Hughes and D Brindley were appointed, but all members can attend this committee.
- b) Risk & Asset Management Committee – Cllrs D Brindley, D Normington and S Hill were appointed.
- c) Disciplinary Panel – to be agreed if required.
- d) Grievance Panel- to be agreed if required.
- e) Appraisal Panel – Cllrs B Hughes and J Morrison were appointed.
- f) Grants Panel – Cllrs D Brindley, J Morrison and D Normington were appointed.

It was agreed that the make up of the above may change following the co-option of new Councillors.

AMC008/21 REPRESENTATIVES

The following representatives were appointed:

- a) Wetley Moor Committee – Cllr J Morrison
- b) Parish Assembly – Cllrs B Hughes, D Brindley
- c) Village Hall Committee – Cllrs S Hill, L Ibbs

AMC009/21 CONTACT COUNCILLORS

The following Councillors were appointed as contacts for the following:

- a) Allotments – Cllr D Brindley
- b) Footpaths (North) – D Normington and (South) L Ibbs
- c) Meigh Road Playing Fields – Cllr S Hill
- d) Sports Ground – Cllr D Brindley
- e) Land off Coteshill Road – Cllr B Hughes
- f) Delivery of flowers to residents 90+ - Cllr B Hughes

AMC010/21 DOCUMENT REVIEW

- a) Standing Orders – these were agreed.
- b) Financial Regulations – these were agreed.

AMC011/21 POLICIES & PROCEDURES

It was agreed to review policies and procedures at monthly meetings throughout the year.

MEETING CLOSED AT 19:00

DATE OF NEXT ANNUAL MEETING OF THE COUNCIL IS MAY 2022 (TBC)